

May 2005

Minutes, May 2, 2005

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MINUTES OF A MEETING OF THE UNIVERSITY SENATE
May 2, 2005

1. Senator Spiggle officially called the regular meeting of the University Senate of May 2, 2005 to order at 4:06 p.m. in Room 7 of the Bishop Center.

2. Approval of Minutes

Senator Spiggle presented the minutes from the regular meeting of April 4, 2005 for review.

The minutes were approved without modification.

3. Report of the President

Provost Nicholls delivered the Report of the President on behalf of President Austin. Highlights of his report included: The current services budget appears to be on target with the Legislature; there will be 653 graduates and 2463 undergraduates participating in the commencement ceremonies this coming weekend; NEASC accreditation will take place January 28-31, 2007; and the dedication of the Center for Applied Genetics and Technology occurred on May 2, 2005. Provost Nicholls entertained questions regarding university event ticket policies.

4. Report of the Senate Executive Committee

(See Attachment #49)

Senator Zirakzadeh presented the attached report of the Senate Executive Committee.

5. Senator Anderson presented the following motion:

I move that we thank Cyrus Ernesto Zirakzadeh for his sensitive, dedicated, thoughtful, and professional service to the Senate and to the University in his role as Chair of the Senate Executive Committee for the past academic year.

Motion carried with applause from the Senate.

6. Senator Spiggle, Chair of the President's Athletic Advisory Committee, presented the Annual Report of the President's Athletic Advisory Committee.

(See Attachment #50)

7. Veronica Makowsky, Interim Vice Provost for Undergraduate Education and Administration, presented the Annual Report of the Provost on Regional Campuses.

(See Attachment #51)

8. Veronica Makowsky, Interim Vice Provost for Undergraduate Education and Administration, co-presented the Annual Report of the Provost's Childcare Implementation Committee with Ms. Terri Dominguez. Ms. Dominguez referred Senators to the web page: <http://worklife.uconn.edu> .

(See Attachment #52)

9. Senator Moiseff presented the Report of the Scholastic Standards Committee.

(See Attachment #53)

- a) The Scholastic Standards Committee introduced a motion to revise the By-laws to permit Honors students to register for more than 17 credits (more than 19 credits for juniors and seniors) without requiring approval from their advisor and academic dean.

Rationale: Honors students often register for and enroll in more than 17 credits. This currently requires that the Honors students obtain signatures from their advisor and academic dean. This motion will simplify their registration by removing the need for honors students to obtain the signatures after they have 18 credits. This credit requirement will ensure that incoming freshmen obtain their advisor's guidance and approval before they could petition for a credit overload.

Motion: The Scholastic Standards Committee moves that Section II.B.4 of the Senate By-Laws be revised to read (new language in bold):

4. Credits Permitted in a Semester

A student will be considered a full-time student if he or she initially registers for and is enrolled for at least 12 credits at the end of the fourth week of the semester. Courses for which credit restrictions apply count for full credit for registration purposes, but may not be applicable toward the degree.

In all schools and colleges, except Engineering, Fine Arts, and Pharmacy, the maximum number of credits for which a student may register or be enrolled shall be 17, unless he or she is enrolled in credit-bearing courses in Basic Military Science, or has earned, in the last semester for which grades are available, a grade point average of at least 2.6, in which case the maximum credits shall be 18. In these schools, no entering freshman may register for or be enrolled in more than 17 credits unless he or she is enrolled in credit-bearing courses in Basic Military Science, and no student may register for or be enrolled in more than 18 credits.

In all schools and colleges, except Engineering, Fine Arts, and Pharmacy, a student in the Honors Program who has, or will have earned a minimum of 18 credits at the time of enrollment may register for or be enrolled in a maximum of 19 credits unless he or she is a junior or senior and has earned a grade point average of at least 3.0 for the last semester for which grades are available, in which case the maximum number of credits shall be 21.

In the Schools of Engineering, Fine Arts, and Pharmacy, a student may register for or be enrolled in **a maximum of 19** credits unless he or she is a junior or senior and has earned a grade point average of at least 2.6 for the last semester for which grades are available, in which case the maximum number of credits shall be 21.

Exceptions to the regulations on credits permitted in a semester may be made by the dean of the school in which the student is registered after the student has consulted with the advisor. Credits registered for or earned toward the degree by undergraduate students in independent study, variable, and special topics courses shall be limited to a maximum of six in any one semester. Permission to exceed this limit may be granted by the dean of the school or college in which the student is enrolled after the student has consulted with the advisor.

No student may earn more than seven credits in any six-week summer session.

The motion carried.

- b) The Scholastic Standards Committee introduced a motion on the “Interdepartmental Undergraduate Program Guidelines”.

Motion: To recommend that the Provost apply the following guidelines prior to the initiation of new interdepartmental undergraduate programs:

Interdepartmental Undergraduate Program Guidelines

An interdepartmental undergraduate program is a bachelor's degree program that involves faculty members from more than one department or non-departmentalized school. In order to provide academic and curricular oversight and to ensure that the appropriate support services exist for majors, undergraduate interdepartmental degree programs must be the responsibility of a school or college. In cases of interdepartmental programs that involve faculty members from more than one school or college, the deans from the participating units should jointly develop a written agreement on the responsibility for programmatic oversight. Without adequate support, such as faculty-release time, clerical support, and research funds, interdepartmental programs might easily fail. Therefore, deans should provide program directors with appropriate resources.

Henceforth, prior to any interdepartmental program's initiation, funding for operational support—which covers such "detailed" items as staffing, office space, supplies, telecommunications costs, events costs, and publicity material—shall be provided by the dean(s) of the appropriate school(s) or college(s). This will help insure that the new academic programs will be financially viable and adequately supported.

The dean(s), in consultation with the relevant department heads, should designate one or more faculty members as the program director(s). The program director(s) will have operational responsibility for the program including student advising, coordination of course offerings, and curricular review with the faculty of the program.

The responsible dean(s) should designate a faculty committee to make recommendations for initial appointments to an interdepartmental program's faculty. Once the program is in place, the faculty in the program will make recommendations to the dean or deans responsible for the program regarding additional appointments.

The tenure homes of the faculty reside in their original academic departments. However, faculty may hold professorial titles in interdepartmental programs as secondary affiliations in addition to their departmental designations.

Governance of interdepartmental undergraduate programs must be clearly outlined in their initial proposal and should parallel the standards of governance associated with departmental degree programs. The process for review and development of the curriculum must be clearly outlined. The schedule for reviewing the program director(s) should be described and must take place at least once every five years. The program director(s) should convene at least one meeting of the program faculty each semester to review business concerning the program, including, but not limited to, development and review of the curriculum.

For interdepartmental undergraduate programs that are housed entirely within one school or college, the review and approval of the program curriculum will be the responsibility of the relevant school or college's Curricula and Courses Committee. For interdepartmental

undergraduate programs that span multiple schools or colleges, the proposed curriculum will be reviewed and approved by the Curricula and Courses Committees of each school and/or college.

Interdepartmental programs must be approved by the Provost and the Board of Trustees. The Provost should request that the Senate Curricula and Courses Committee review the information about the prospective interdepartmental program prior to granting his/her approval. Senate Curricula and Courses Committee should provide their recommendation and/or comments to the Provost, and it should inform the Senate of its recommendation.

The University of Connecticut appreciates the valuable contribution that faculty members who direct or contribute to interdepartmental programs make to the University. Department heads and deans should consider such contributions in merit and PTR decisions.

The motion carried.

- c) For the information of the Senate Senator Moiseff presented the Scholastic Standards Committee's comments on the report "Deterring Plagiarism at UConn: A Report from the Scholastic Standards Committee's Ad hoc Committee on Plagiarism at the University of Connecticut." Please refer to attachment #54 for the full text of the Committee's comments on the report. (See Attachment #54)
- d) For the information of the Senate BADM 291, Mobile Computing Lab I (one credit), has been approved as S/U.

10. Senator Kendall presented a Report from the Faculty Standards Committee.

(See Attachment #55)

The report cited a request from the SEC to review the University policy concerning international faculty during the 2005-2006 academic year. In order to make information regarding the current policy known, the Faculty Standards Committee introduced a motion to revise Promotion, Tenure, and Reappointment guidelines found at the Provost's website.

Current:

Promotion, Tenure & Reappointment (PTR)

The following procedures have been adopted for use during the academic year by the faculties of the University of Connecticut (except those of the School of Medicine and the School of Dental Medicine) under the authority of *Laws, By-Laws and Rules of the University of Connecticut (July 22, 2003) Article XV*. They should be followed insofar as possible by all departments. When a department cannot follow these procedures exactly or where a school or college does not have departments, it should follow procedures bearing as much similarity to these as is reasonable. The assistance of the Faculty Standards Committee of the University Senate in devising procedures may be sought by such departments, schools, or colleges.

If a faculty member has reason to believe that he or she has been denied any of the protections provided for or has suffered through any failure to observe these procedures, he or she may seek redress through the grievance procedure described in *Laws and By-Laws of the University, Section XV*.

State regulations require that personnel records, which include PTR files, be retained for 55 years after termination of employment. The Office of the Provost and Executive Vice President for Academic Affairs will assume responsibility for retaining PTR files for the required amount of time. Deans and Departments may retain the files beyond the two years they normally save them, but they are not required to do so.

- A. [Responsibilities](#)
- B. [Procedures](#)
- C. [Forms](#)
- D. [Letters of Reference](#)
- E. [Identification of Scholarly Publications and Public Service](#)
- F. [Offers of Tenure to Newly Appointed Faculty](#)
- G. [Review of In-Residence Faculty and Non-Tenure Track Appointments](#)

Proposed:

Insert a new item F and relabel current item F as G and G as H. A new bullet is included in new item G. The expanded text would read as follows:

F. Appointment of International Faculty to Tenure Track Positions

It is the policy of the University of Connecticut to not grant tenure in the absence of permanent residency. It is the obligation of the faculty member in a tenure-track position to pursue permanent residency status in a timely manner. It is important that the faculty member work with the Department of International Services and Programs to ensure that this is achieved during the probationary period.

For additional information please consult Human Resources.

G. Offer of Tenure to Newly Appointed Faculty

If you receive approval from the Provost's Office to make an offer that includes tenure **without** a probationary period, the Provost must receive the following information two weeks prior to the Board of Trustees meeting.

- Official starting date for the position.
- Copy of the offer letter, which has explicit mention of tenure offer.
- Copy of the acceptance letter.
- **Proof of permanent residency (for international faculty)**
- Written statement(s) of review of tenure eligibility at **all** levels -- dean, department head, advisory committee(s) - - **these reviews must occur prior to a request to the Provost to make such an offer, although written statements may follow approval.**

H. Review of In-Residence Faculty and Non-Tenure Track Appointments

The Provost does not formally review the **annual reappointment of In-Residence and other non-tenure track faculty, except for those faculty not in the tenure track solely due to immigration restrictions.** Formal review of In-Residence and other non-tenure track faculty shall continue up to the level of the dean, with reappointment determined by satisfactory performance and the availability of support. Appointment letters should be issued annually upon confirmation of support for the next fiscal year. After the sixth year of service, reappointments will be reviewed every three years according to the AAUP contract.

Please note, however, that **promotions** for In-Residence faculty will continue to be reviewed at all levels including the Provost.

Also proposed was deletion of the line “Reappointment in a position not leading to tenure (immigrant status)” and addition of the following note on the cover page:

International faculty: It is the policy of the University of Connecticut to not grant tenure in the absence of permanent residency. It is the obligation of the faculty member in a tenure-track position to pursue permanent residency status in a timely manner. It is important that the faculty member work with the Department of International Services and Programs to ensure that this is achieved during the probationary period.

Senator Stwalley suggested an additional editorial change to remove the check box to grant another probationary year (immigrant status) on the department head checklist.

Senator Stwalley’s editorial change was accepted.

The motion carried.

11. Senator Jeffers presented the Report of the Curricula & Courses Committee.

(See Attachment #56)

A. The committee recommends approval of the following new 200-level courses:
None

B. The committee recommends the following changes for existing 200-level courses:

ANSC 269 Laboratory Animal Science – change in requirements

Exist Cat Copy: ANSC 269 Laboratory Animal Science

Second semester. Three credits. Two class periods and one 2-hour laboratory or discussion period. Prerequisite: BIOL 107 and 108 or equivalent. Open to sophomores or higher.

Revised Cat. Copy: ANSC 269 Laboratory Animal Science. Second semester. Three credits.

Two class periods and one 2-hour laboratory or discussion period. Prerequisite: BIOL 107.

Recommended Preparation BIOL 108 or equivalent. Open to sophomores or higher.

No change in description.

The motion carried.

C. New General Education courses forwarded from GEOC

The Curricula & Courses Committee moves that the University Senate approve the following courses for the new General Education Curriculum:

A. Courses for consideration in Content Area 1 (Arts and Humanities):

MUSI 112	University Symphony Orchestra
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The motion carried.

B. Courses for consideration in Content Area 2 (Social Sciences)

ANTH 220/W	Social Anthropology
LAMS 190/W	Perspectives on Latin America

The motion carried.

C. Courses for consideration in Content Area 4 (Diversity & Multiculturalism):

1. MAY NOT be used to satisfy the “International” requirement:

ENGL 175W	Race, Gender and the Culture Industry
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The motion carried.

For the information of the Senate:

D. Courses for consideration in Quantitative Competency:

LING 110Q	The Science of Linguistics
LING 205Q	Phonology
LING 206Q	Syntax and Semantics

E. Courses for consideration in Writing Competency:

ANTH 246W	Illness and Curing
ANTH 280W	Human Rights in Democratizing Countries
ECON 295W	Internship – Research Paper
EEB 276W	Plant Anatomy
ENGL 175W	Race, Gender and the Culture Industry
ENGL 294W	Publishing
INTD 1xxW	Ports of Passage
MARN 275W	Geological Oceanography
MARN 280W	Marine Biogeochemistry
NRME 297W	Undergraduate Thesis in Natural Resources
PP 223W	Cases in Public Policy

D. Editorial Changes and drops in new general education courses:

1. ENGL 277W Black American Writers II was inadvertently listed as approved for Content Area 4. It had only been submitted by English department for W certification. This was approved. Move that ENGL 277W be dropped as a content area 4 course.

Senator Mannheim proposed to amend the motion to remove this course from content area 4 from the 2006–2007 catalogue. Allowing students for this coming year to take the course with Content Area 4 (and W) credit. Senator English seconded

The motion to amend carried.

The amended motion carried.

2. For the information of the Senate: At the April meeting of the Senate AH 215 and AH 216 were approved to content area 4. Before senate action had occurred, Allied Health had dropped both of these courses. No senate action is required but it is reported here for the record that these courses are dropped from the content area 4. The course AASI 215 and 216 approved at the same time are not affected.

12. Senator Fox presented the Report of the Nominating Committee Report.

(See Attachment #57)

Senator Fox moved the slate of nominees for standing committee membership for 2005/2006.

The motion carried.

13. New Business – None.

14. Senator Anderson's motion to adjourn was carried by a standing vote of the Senate.

The meeting adjourned at 5:35 p.m.

15. Reports from the following University Advisory Committees are attached to these minutes:

- Provost's Library Advisory Committee (See Attachment #58)
- Commencement Committee (See Attachment #59)

Respectfully submitted,
Kim Chambers
Senate Secretary

The following members and alternates were absent from the May 2, 2005 meeting:

Anderson, Thomas	Evanovich, M. Dolan	Humphreys, Nancy	Olson, Derek
Aronson, Lorraine	Flaherty-Goldsmith, Linda	Jain, Faquir	Ouimette, David
Austin, Philip	Flanery, Trudy	Kaufman, Douglas	Porter-Benson, Susan
Benson, Edward	Franklin, Brinley	Kerntke, Michael	Roe, Shirley
Bergman, Theodore	Freake, Hedley	Korbel, Donna	Saddlemire, John
Blank, Helene	Goldman, Jane	Macgill, Hugh	Saternow, Timothy
Breen, Margaret	Greger, Janet	Maresh, Carl	Smith, Erling
Brown, Scott	Herzberger, David	McCarthy, Robert	Thorson, Robert
Cusack, Liz	Hightower, Larry	Munroe, Donna	Tremmel, Michael
DeTora, Bruce	Holgerson, Kathleen	Ndoye, Abdou	von Hammerstein, Katharina
Dreyfuss, Dale		O'Donnell, James	Williams, Michelle