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Minutes, September 14, 1999

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**MINUTES OF THE MEETING
OF THE BOARD OF TRUSTEES**

THE UNIVERSITY OF CONNECTICUT

University of Connecticut Health Center
263 Farmington Avenue
Farmington, Connecticut

September 14, 1999

The meeting was called to order at 10:40 a.m. by Chairman Roger Gelfenbien. Trustees present were: James Abromaitis, Louise Bailey, Alyssa Benedict, Louise Berry, Michael Cicchetti, James Donich, John Downey, Shirley Ferris, Linda Gatling, Lenworth Jacobs, Claire Leonardi, Michael Martinez, Frank Napolitano, and Irving Saslow. Trustee Berkley participated by telephone.

Trustees Sergi and Treibick were absent from the meeting.

University Staff present were: President Austin, Interim Chancellor and Provost for University Affairs Maryanski, Chancellor and Provost for Health Affairs Cutler, Vice President Jones, Vice Chancellor for Business and Administration Dreyfuss, Vice Chancellor for Information Services and University Librarian Kobulnicky, Vice Chancellor for Student Affairs Triponey, Assistant Vice Chancellor for Student Affairs Miller, Assistant Attorney General Shapiro, Assistant Attorney General McCarthy, Dr. Schurin, University Computer Center Manager Robert Vietzke, Lance Nye, Media Technician, and Ms. Locke.

All actions taken were by unanimous vote of the Trustees present, except as otherwise noted.

EXECUTIVE SESSION

On a motion by Ms. Leonardi, seconded by Dr. Jacobs, **THE BOARD VOTED** to go into Executive Session at 10:41 a.m. to discuss matters that would result in the disclosure of public records described in Section 1-19 (b) of the Connecticut General Statutes. The Chairman noted that on the advice of counsel only staff members whose presence was necessary to provide their opinion would be permitted to attend Executive Session.

Trustees present were: Abromaitis, Bailey, Benedict, Berry, Cicchetti, Donich, Downey, Ferris, Gatling, Gelfenbien, Jacobs, Leonardi, Martinez, Napolitano, and Saslow. Trustee Berkley participated by telephone.

Matters that would result in the disclosure of public records described in Section 1-19 (b) of the Connecticut General Statutes were discussed. President Austin, Interim Chancellor and Provost for University Affairs Maryanski, Chancellor and Provost for Health Affairs Cutler, Vice President Allenby, Vice Chancellor for Business and Administration Dreyfuss, Vice Chancellor for Student Affairs Triponey, Assistant Vice Chancellor for Student Affairs Miller, Assistant Attorney General Shapiro, Assistant Attorney General McCarthy, Dr. Schurin, University Computer Center Manager Robert Vietzke, and Lance Nye, Media Technician were present for this discussion.

Executive Session ended at 11:25 a.m. and the Board returned to Open Session at 1:00 p.m. At this time, Trustee Abromaitis left the meeting. Trustees Berkley and Treibick participated by telephone.

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A. **The Report of the Chairman** included the following items:

Chairman Gelfenbien congratulated Trustee Frank Napolitano on his re-appointment to the Board of Trustees for a second term as Alumni Trustee.

Chairman Gelfenbien noted with sorrow the death of Trustee Treibick's brother.

The following members of the public addressed the Board on the topics noted:

- Jean Morningstar, President
University Health Professions Union Staffing issues at the Health Center
- Ben Carroll, President
Residence Hall Association Privatized housing
- Toniann Alfieri, President, USG
(Statement read by Ben Carroll) Privatized housing

When provided, copies of individual public statements are attached to the file copy of the Board minutes.

Chairman Gelfenbien thanked Chancellor Cutler for hosting the Board of Trustees meeting at the Health Center. Chancellor Cutler introduced Bruce Carlson, Special Assistant for Economic Development, who assisted him in a presentation on **Transforming UConn Research into New Businesses and Jobs**. A copy of the **Handout** is attached to the file copy of the Board minutes.

Trustee Leonardi asked if the Health Center had resolved funding issues for new venture projects. Chancellor Cutler responded that one of the most successful solutions was to develop venture or seed funds within the institution. He noted that many institutions rely heavily on the internet, which has very high start-up costs and has the ability to jeopardize an institution's ability to commit resources for other business enterprises. In response to this issue, members of the State Biotech Cluster and members of the Board of Connecticut Technologies lobbied for support from the Legislature and the Governor. As a result, legislation was created to develop a seed fund through Connecticut Innovations, Inc., which is currently at \$7 million.

Chairman Gelfenbien introduced Vice Chancellor Triponey, who along with Vice Provost Steele gave a presentation on **Opening of School**. A copy of the **Handout** is attached to the file copy of the Board minutes.

In response to a discussion on freshmen housing, President Austin asked Vice Chancellor Triponey to provide more details about students who chose to live in triple rooms or study lounges (quadruple accommodations) at a reduced rate. Vice Chancellor Triponey responded that a large percentage of continuing students preferred the triple room or study lounges in order to receive a financial discount, whereas only a small percentage of the freshmen chose this option. Freshmen who were assigned to these accommodations received a moderate discount compared to freshmen who volunteered. Vice Chancellor Triponey noted that in the past students who have lived together in groups were more likely to remain together throughout their undergraduate years. She further noted that it is standard practice to place transfer students before freshmen into triple rooms, study lounges, or in off-campus housing.

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Trustee Leonardi asked for more clarification regarding the "flat" enrollment figures reported for the regional campuses. Vice Provost Steele responded that the preliminary data indicates that enrollment is up at the Hartford Campus and remains flat or has dropped off at the other regional campuses.

Trustee Benedict raised concerns about access to and preserving the quality of the upper division courses. She asked Vice Provost Steele to consider establishing a maximum capacity for major and upper division courses. Vice Provost Steele responded that class size in the upper division courses has become a challenge due to increased enrollment. She noted that the University is moving toward a new "mixed experience" approach throughout the undergraduate program. This experience will balance out the current class size structure by increasing the number of smaller lower division classes and the number of larger upper division classes. Vice Provost Steele reiterated that there are many challenges that a large public institution must face in conjunction with the number of faculty and increases in enrollment. She acknowledged the difficult work ahead in determining the appropriate classroom format for all courses. Trustee Benedict encouraged the administration to include student participation in the decision-making process.

Trustee Bailey asked Vice Provost Steele to review the diversity of the student population. Vice Provost Steele reported that the current percentage of students from underrepresented groups is 16%, with the goal being 20%.

Trustee Jacobs emphasized that the University's new on-line registration process is working very well.

Trustee Downey congratulated the administration for achieving its goal to increase enrollment that was set by the Board a year ago.

Chairman Gelfenbien asked for a financial aid report at the November Board meeting.

Chairman Gelfenbien asked Vice Chancellor Triponey to introduce Ms. Carole Henry, Executive Director of Housing and Food Services. Vice Chancellor Triponey and Ms. Henry gave a presentation on **UConn's Student Housing Plans**. A copy of the **Handout** is attached to the file copy of the Board minutes.

Trustee Donich asked the administration to address the student housing needs for next fall. In particular, he asked if the administration had a contingency plan if the apartment complex was not ready and if the Northwest Quadrangle was not completely refurbished. Vice Chancellor Triponey responded that renovations in the Northwest Quadrangle should be complete by next fall and will house approximately 700 students. Vice Chancellor Triponey indicated that if the apartment complex is not complete, then the administration may have to cap freshmen enrollment. Vice Chancellor Triponey acknowledged that an intensive study is needed to assess the housing and classroom accommodations for next year and subsequent years if enrollment continues to rise. In lieu of a freshmen cap, Vice Chancellor Triponey proposed the possibility of limiting on-campus housing to freshmen and sophomores.

Trustee Leonardi raised concerns about the growth of student enrollment and the University's ability to provide adequate housing, especially off campus where facilities are scarce. Vice Chancellor Triponey proposed that the University consider more private partnerships to accommodate the juniors, seniors, and graduate students.

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Chairman Gelfenbien asked Vice Chancellor Triponey to address the off-campus housing market at the December Board meeting. Vice Chancellor Triponey agreed to update the Board on both housing and transportation facilities.

Trustee Leonardi asked that Vice Chancellor Triponey also discuss preliminary plans for the location and type of off-campus community that the administration wants to create for its students. Vice Chancellor Triponey stated that the administration will collaborate with the Master Plan Advisory Committee to identify feasible sites near campus.

Ms. Henry noted that she and her staff have contacted all apartment complexes within a 20 mile radius of the campus to obtain current information about the rental structure and the vacancy rate in the region. She reported that only four apartments were available in the area at the start of school.

Trustee Benedict noted that students are concerned with the current discussions about on-campus housing for freshmen and sophomores. She encouraged the administration to involve students in the fact-finding process to explore the implications of this type of residence hall arrangement. Vice Chancellor Triponey noted that Ms. Henry will form a discussion group that will examine changes in the culture of residence halls.

Trustee Berkley left the meeting at this time.

B. Vice-Chair Jacobs' **Report of the Financial Affairs Committee** included the following item:

1. Vice-Chair Jacobs reported that the Financial Affairs Committee met this morning and approved Attachments 1 and 7 under the Consent Agenda.

Chairman Gelfenbien noted that **Attachments 4 through 6 were removed from the Consent Agenda for further discussion under the Health Affairs Report.**

Authorization of Lease Out Agreement Between the University of Connecticut Health Center and People's Bank for Automated Teller Machine Service

(Attachment 4)

Review and Approval of a Lease Between Simsbury Medical Associates and the University of Connecticut Health Center Finance Corporation on Behalf of the UConn Medical Group

(Attachment 5)

Clinical Service Chief: Psychiatry

(Attachment 6)

2. On a motion by Mr. Saslow, seconded by Ms. Bailey, **THE BOARD VOTED** to approve the minutes of the meetings of June 25 and July 21, 1999.
3. On a motion by Mr. Treibick, seconded by Mrs. Gatling, **THE BOARD VOTED** to approve the following items listed on the Consent Agenda as follows:
 - (a) On a motion by Mr. Treibick, seconded by Mrs. Gatling, **THE BOARD VOTED** to approve the Contracts and Agreements for Storrs and the Health Center.

(Attachment 1)

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- (b) On a motion by Mr. Treibick, seconded by Mrs. Gatling, **THE BOARD VOTED** to approve the Medical Staff Appointments for June and July, 1999 (previously approved by the Health Affairs Committee.) (Attachment 2)
- (c) On a motion by Mr. Treibick, seconded by Mrs. Gatling, **THE BOARD VOTED** to approve the Reports for the following Endowed Chairs:
1. Infectious Diseases/AIDS Research
 2. Transfusion Medicine
 3. Human Genetics

These reports, if approved, will be submitted to the Board of Governors, Department of Higher Education, as required by Connecticut General Statutes (CGS) 10a-2a(f). (Attachment 3)

- (d) On a motion by Mr. Treibick, seconded by Mrs. Gatling, **THE BOARD VOTED** to approve the sale of two small parcels of land known as Lot 15 and Lot 17 located east and west of 1640 Storrs Road, Mansfield, Connecticut. Proceeds from the sale of the properties shall be deposited for University use as provided in Public Act 91-230, Section 14. (Attachment 7)
- (e) On a motion by Mr. Treibick, seconded by Mrs. Gatling, **THE BOARD VOTED** to approve the 1998-99 report on the English Chair in Writing. The report, if approved, will be submitted to Board of Governors, Department of Higher Education, as required by Connecticut General Statutes (C.G.S.) 10a-2a(f). (Attachment 8)
- (f) On a motion by Mr. Treibick, seconded by Mrs. Gatling, **THE BOARD VOTED** to approve the establishment on an off-campus Master of Arts in Instructional Media and Technology [IMT] program in the Department of Educational Psychology in the Neag School of Education. (Attachment 9)
- (g) On a motion by Mr. Treibick, seconded by Mrs. Gatling, **THE BOARD VOTED** to approve the establishment of a professional Master of Engineering [M. Eng.] program in the School of Engineering. (Attachment 10)
4. Chairman Gelfenbien called for nominations for the **Office of Secretary** of the Board of Trustees. Mr. Saslow moved the nomination for Ms. Bailey as Secretary, Mr. Treibick seconded it. **THE BOARD VOTED** to close the nominations and to cast a unanimous vote for Ms. Bailey as Secretary.
5. On a motion by Ms. Leonardi, seconded by Mrs. Gatling, **THE BOARD VOTED** to approve the **1999-2000 Board Meeting schedule**. Background information listed as **Attachment 11** is attached to the file copy of the Board minutes.

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6. On a motion by Mrs. Berry, seconded by Ms. Benedict, **THE BOARD VOTED** to approve, with the addition of Ms. Leonardi to the Financial Affairs Committee, the **1999-2000 Board Committee list**. Background information listed as **Attachment 12** is attached to the file copy of the Board minutes.
 7. Chairman Gelfenbien noted that a TAFS meeting will be held in October.
 8. On a motion by Ms. Leonardi, seconded by Ms. Bailey, **THE BOARD VOTED** to approve the formal lists of **awards of tenure and sabbatic leaves**. Background information listed as **Attachment 13** is attached to the file copy of the Board minutes.
- C. **The Report of the President** included the following items:
1. President Austin acknowledged the service and contributions of Interim Dean Robert C. Baldwin and recommended the award of Emeritus status. On a motion by Ms. Bailey, seconded by Mr. Cicchetti, **THE BOARD VOTED** to bestow **Emeritus status upon Interim Dean of Extended and Continuing Education Robert C. Baldwin**. Background information listed as **Attachment 14** is attached to the file copy of the Board minutes.
 2. President Austin reported that the Chancellor's search is well underway, with 70 applications or nominations received. The Committee will identify three to five candidates for further consideration in late October.
 3. President Austin noted the disappointment and frustration of many over the loss of the Pfizer project. He pledged to pursue other partnership ventures in an effort to transform UConn into one of the nation's leading public research universities. President Austin assured the Board that the administration would continue to inform local area communities regarding plans for continued growth and development.
 4. President Austin reported that plans for the apartment complex are moving forward. The University scheduled its first town meeting on September 9 and plans to hold subsequent meetings during the fall. President Austin reinforced his commitment to move forward with this and other projects designed to improve the quality of life on campus. President Austin welcomed suggestions.
 5. President Austin directed Trustee attention to the notification of changes to Article VIII of the University of Connecticut Laws and By-Laws regarding the **organizational restructuring of the administration**. Background information listed as **Attachment 15** is attached to the file copy of the Board minutes.
 6. President Austin reported briefly on the status of the football stadium. He indicated that there have been no developments since he last reported to the Board, but remained optimistic.
 7. President Austin invited the Board to attend the dedication of the Gordon W. Tasker Building on Friday, September 17, 1999 at 2:00 p.m.

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D. Vice-Chair Berry's **Report of the Academic Affairs Committee** included the following items:

1. Vice-Chair Berry reported that members of the Academic Affairs Committee heard a **Y2K Update** earlier this morning from Vice Chancellor for Information Services and University Librarian Kobulnicky regarding the status of Year 2000 compliance and conversion efforts. The Committee was encouraged by the report and remained confident that major systems will operate smoothly after January 1. Background information listed as **Attachment B** is attached to the file copy of the Board minutes.
2. The Committee heard a **Career Information** report from Cynthia Jones, Director of Career Services, regarding career service activities. The presentation included recruiting statistics, employer perspective, interviewing, skill development, and career counseling. Background information listed as **Attachment C** is attached to the file copy of the Board minutes.
3. Vice-Chair Berry noted that the Financial Aid report will be presented at the November Board meeting.

E. Vice-Chair Leonardi's **Report of the Health Affairs Committee** included the following items:

1. Vice-Chair Leonardi noted that Attachments 4 through 6 were pulled from the Consent Agenda and placed under the Health Affairs Report because the Health Affairs Committee had not met prior to the Board meeting. Chancellor and Provost for Health Affairs Les Cutler briefly addressed the Board on the following resolutions:

On a motion by Ms. Bailey, seconded by Mr. Martinez, **THE BOARD VOTED** to approve a two-year lease extension of approximately fifty (50) square feet of space in the first floor lobby of the Clinic Building for operation of an Automated Teller Machine provided by People's Bank. Background information listed as **Attachment 4** is attached to the file copy of the Board minutes.

On a motion by Ms. Bailey, seconded by Mr. Martinez, **THE BOARD VOTED** to authorize the University of Connecticut Health Center Finance Corporation, on behalf of UConn Medical Group, to enter into a lease with Simsbury Medical Associates for up to 3,748 rentable square feet of space, at 381 Hopmeadow Street in Simsbury, for the period January 1, 2000 through December 31, 2005. Background information listed as **Attachment 5** is attached to the file copy of the Board minutes.

On a motion by Ms. Bailey, seconded by Mr. Martinez, **THE BOARD VOTED** to approve the appointment of Robert Trestman, M.D. as Clinical Service Chief for the Department of Psychiatry as per the John Dempsey Hospital Medical Staff By-Laws. Background information listed as **Attachment 6** is attached to the file copy of the Board minutes.

Trustee Napolitano raised concerns about the staffing issues presented by Ms. Jean Morningstar, President of the University Health Professions Union. Vice-Chair Leonardi indicated that the administration would consider these issues and address the Board at a later time.

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- F. Vice-Chair Bailey's **Report of the Student Life Committee** included the following items:
1. Vice-Chair Bailey reported that the Student Life Committee met on August 31, 1999. Vice Chancellor Triponey provided an in-depth report on opening weekend, the housing expansion on campus, and the Future Search Report, which was distributed to Trustees.
 2. Ms. Carol Henry, Executive Director of Housing and Food Services, reported on the status of Cable TV.
 3. Interim Associate Vice Chancellor Peggy Jablonski updated the Committee on the process to rewrite the Student Conduct Code.
 4. Vice Chancellor Triponey and Vice Provost Robert Steele reported that they will form a task force that will consider ways to enhance graduate student life on campus.
- G. Trustee Napolitano presented Vice-Chair Treibick's **Report of the Institutional Advancement Committee**, which included the following items:
1. Trustee Napolitano reported that the Institutional Advancement Committee met via telephone on September 8, 1999. Vice President Allenby reviewed the activities planned for the dedication of the Neag School of Education, which will be held on Friday, September 24. Vice President Allenby reported on the Foundation Board of Directors Meeting and the Founder's Society celebration.
 2. Vice President Allenby presented the **Gift Report** for the twelve months ending June 30, 1999 and noted that gift receipts received as of July 31 were in the process of being tallied. The Foundation estimated a 70% increase over the same period last year. Background information listed as **Attachment 16** is attached to the file copy of the Board minutes.
 3. Vice President Allenby discussed the status of the Campaign, which is in excess of \$25.6 million in actual funds, a 25% increase over the same period last year, and \$75 million in commitments. Senior Vice President for the UConn Foundation, Maribeth Amyot, gave a brief report on the investment returns of existing endowments.
 4. Trustee Abromaitis and Alumni Relations Director John Feudo updated the Committee on the Alumni Relations Strategic Plan along with the mission statement, which is expected by January 1, 2000.
 5. Vice President Allenby provided the Committee with a tentative schedule of upcoming events for the fall and spring semesters.
 6. The Committee held discussions on the loss of Pfizer project as well as the University's ability to provide voice, video, and data services to all students at a lower cost.

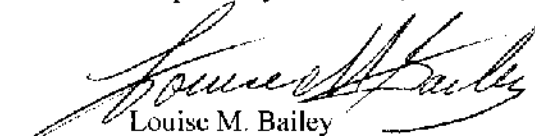
Chairman Gelfenbien announced that the Board will hold a retreat on Tuesday, October 19, 1999 at 8:30 a.m. at the Barney House in Farmington, Connecticut.

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Chairman Gelfenbien reminded the Board that the next regular meeting of the Board of Trustees is scheduled for Tuesday, November 16, 1999 at 1:00 p.m. at the University of Connecticut at Torrington, Torrington, Connecticut.

There being no further business appearing, the Board meeting adjourned at 2:48 p.m.

Respectfully submitted,



Louise M. Bailey
Secretary