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MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

THE UNIVERSITY OF CONNECTICUT

Held at the University of Connecticut at Avery Point July 12, 1996
Branford House, Avery Point, Groton, Connecticut

The meeting was called to order at 1:20 p.m. by Vice-Chairman Berkley. Trustees present were: Mmes. Bailey, Berry, Ferris, and Leonardi; Messrs. Abromaitis, Bellafiore, Berkley, Cicchetti, Heist, Napolitano, Saslow, Stewart, and Treibick. Governor Rowland was represented by Mr. David O'Leary. Trustees who participated by phone were: Ms. Smith and Messrs. Downey and Jacobs.

Trustees absent were: Messrs. Jacobs and Sergi.

University staff present were: President Hartley, Chancellor and Provost for University Affairs Emmert, Chancellor and Provost for Health Affairs Cutler, Vice Presidents Wiggins, Allenby, and Jones, Attorney Shapiro, and Mr. McFadden.

All actions taken were by unanimous vote of the Trustees present, except as otherwise noted.

Several members of the public addressed the Board regarding the Marine Sciences & Technology Center and the Department of Marine Sciences at the Avery Point Campus. They were: Senators Cathy Cook and Melodie Peters, and Representatives Robert Simmons, Lenny Winkler, Andrea Stillman, and Nancy DeMarinus.

Other members of the public addressed the Board regarding the closure of the Printing Services Department. They were: Jennifer Shaw, Beverly Bessette, Lori Nye, David Estell, and Steven Perruccio.

On a motion by Mr. Treibick, seconded by Mr. Napolitano, **THE BOARD VOTED** to go into Executive Session at 1:20 p.m. for the purpose of discussing matters of personnel, pending litigation, and collective bargaining. The Chairman noted that on the advice of counsel only the staff members whose presence was necessary to provide their opinion would be permitted to attend Executive Session.

All members of the Board noted above were present at this time.

1. Personnel matters were discussed. Executive Secretary Peter McFadden, Richard Bachoo, and Irene Conlon were present for this discussion.

There being no further business proper to Executive Session, the Board reconvened in Open Session at 3:30 p.m.

Chairman Rome welcomed new Student Trustee Michael Bellafiore to his first meeting of the Board.

Chairman Rome reconvened the meeting by thanking the Director of the Avery Point Campus, Dr. Baird, for hosting the Board of Trustees meeting.

A. The **Report of the Chairman** included the following items:

1. On a motion by Mr. Treibick, seconded by Mr. Abromaitis, **THE BOARD VOTED** to approve the minutes of the meetings of May 10 and June 28, 1996.

2. On a motion by Mr. Abromaitis, seconded by Mr. Treibick, **THE BOARD VOTED** to approve the following items **(Attachments B through L)** listed on the Consent Agenda **(Attachment A)** as follows:

Attachment **B**	Contracts and Agreements
Attachment **C**	Medical/Dental Staff Appointments
Attachment **D**	Gifts & Donations from the University of Connecticut Foundation, Inc. and the University of Connecticut Law School Foundation, Inc.
Attachment **E**	Acknowledgment of Resident List; Potential Rotations at John Dempsey Hospital
Attachment **F**	Revised Fee Schedule for the Child Development Laboratories
Attachment **G**	Renaming and Reorganization of the School of Allied Health Professions and Renaming its Medical Cytogenetic Technology Program
Attachment **H**	Name Change to Management of Technology for the Management Sciences Concentration in the School of Business Administration
Attachment **I**	Consolidation of Pharmaceutical Sciences Concentrations in the School of Pharmacy
Attachment **J**	Approval of Special Fee for Acute Care Advanced Practice Certificate in the School of Nursing
Attachment **K**	Proposed Sale of 17 Westwood Road
Attachment **L**	Approval to Close the Sport Pedagogy Concentration in the School of Education

Background information on these agenda items is attached to the file copy of the Board minutes.

3. On a motion by Mr. Treibick, seconded by Mr. Saslow, **THE BOARD VOTED** to approve the formal lists of the awards of tenure, promotions, sabbatic leaves, changes in salary and moving expenses as recommended by the President and as listed on the amended personnel list. Background information listed as agenda **Attachment M** is attached to the file copy of the Board minutes.

4. Chairman Rome noted that since the Board evaluation of the Executive Secretary is a personnel item and is customary discussion for Executive Session, this item would be discussed in Executive Session at the end of this meeting.

5. Chairman Rome indicated that members of the Board indicated a wish to continue the terms of the present incumbents for the office of Vice Chairman and Secretary of the Board. On a motion by Mr. Treibick, seconded by Mr. Heist, **THE BOARD VOTED** to approve the continuance of Ms. Bailey as Secretary and Mr. Berkley as Vice-Chairman of the Board of Trustees.

6. Chairman Rome presented the **Board Meeting Schedule for 1996-97, Attachment N** and requested Trustee comment.

7. The Board was reminded that the Conflict of Interest Forms must be returned to the Board of Trustee Office each year, and he encouraged Board members to return them as soon as possible.

B. The **Report of the President** included the following items:

1. President Hartley directed Trustee attention to **Attachment Q, Emeritus Status for Paul Rovetti,** and indicated his support for the award of emeritus status to Mr. Rovetti. On a motion by Mrs. Berry, seconded by Mr. Treibick, **THE BOARD VOTED** to award Paul Rovetti the title of Director Emeritus of the William Benton Museum of Art. Background information on this item is attached to the file copy of the Board minutes.

2. **Attachment R, Emeritus Status for Florence (Feenie) Ziner,** was also discussed. On a motion by Mr. Abromaitis, seconded by Mr. Napolitano, **THE BOARD VOTED** to award the title of Professor of English, Emeritus to Florence (Feenie) Ziner. Background information on this item is attached to the file copy of the Board minutes.

3. President Hartley directed Trustee attention to **Attachment S, the Naming of Track and Field/Artificial Turf Facility**. The resolution proposes the naming of the track and field/artificial turf facility as the **George J. Sherman Family Sports Complex.** On a motion by Mr. Treibick, seconded by Mr. Abromaitis, **THE BOARD VOTED** approval to name the track and field/artificial turf facility as the George J. Sherman Family Sports Complex. Background information on this item is attached to the file copy of the Board minutes.

4. President Hartley expressed his appreciation to Chairman Rome and to the members of the Board for their encouragement and support over the past six years. As a token of his appreciation, President Hartley presented Chairman Rome with a recognition plaque containing a photo and a copy of his letter of

appreciation to Chairman Rome. The letter of appreciation is contained in **Attachment P** which is attached to the file copy of the Board minutes.

5. President Hartley directed Trustee attention to **Attachment O,** which describes the President's Annual Report, 1995-96 . The report is organized around two parts. Part I describes 1995-96 highlights of a successful year as provided by each of the Cabinet officers. Part II provides tabular summaries of key data for the six-year period of his presidency, 1990-1996. Part II is a supplement to his comprehensive Five-Year Report which he submitted to the Board in September 1995. The report was distributed to all University constituencies and to all Board members. A copy of the report is attached to the file copy of the Board minutes.

C. Ms. Leonardi's report for the **Capital Budget and Facilities Committee** included the following:

1. The last meeting of the Capital Budget and Facilities Committee was a joint meeting with the Academic and Financial Affairs Committee to consider the capital and academic budgets of the University. One of the major issues discussed concerned Options A and B of the Capital Budget Plan for UConn 2000. A report scheduled for today from the Marine Sciences Center and the Department of Marine Sciences will address many of the questions associated with this issue and provide background for the Board to choose Option A or Option B.

D. Mrs. Berry's report for the **Academic and Financial Affairs Committee** included the following:

1. Chairwoman Berry reported that the joint committee meeting held on June 28 and referred to in Ms. Leonardi's report provided an opportunity for the Board to listen to presentations and discuss the proposed budgets, as well as the use of reserves and other issues surrounding the budget.

   Mrs. Berry directed Board attention to **Attachment T, the Budget Balancing Plan (Fiscal Years 1997-99,** and noted that Trustees should be aware of assumptions made as the budget balancing issue is considered. Among those assumptions are the projected enrollment for undergraduates, and the significantly reduced proposed Infrastructure Maintenance fee which will not be implemented until the 1997-98 fiscal year. Other reductions in expenditures include an imposition of a University-wide hiring freeze, expenditure reductions as well as proposed revisions to the implementation of the timetable for Title IX in the Athletic program, and the South campus debt service cost tied to the infrastructure maintenance fee. Trustee Berry directed Trustee attention to the Education Budgets. In 1996-97, $6M plus from reserves will be used; in 1997-98, $2M in reserves will be used. A balanced budget is expected for 1998-99.

On a motion by Mrs. Berry, seconded by Mr. Treibick, **THE BOARD VOTED** to approve a multi-year **Budget Balancing Plan (Fiscal Years 1997-99),** designed to bring the University's Unrestricted Operating Budget in balance by June 30,1999. Background information listed as agenda **Attachment T** is attached to the file copy of the Board minutes.

2. On a motion by Mrs. Berry, seconded by Mr. Napolitano, **THE BOARD VOTED** to approve a **$383,973,478 FY 1996-97 Unrestricted Operating Budget** (expenditures and mandatory transfers of $382,498,478; non-mandatory transfers of $1,475,000) including State support of $194,134,016 and net Tuition and Fees revenue of $104,273,236. Background information listed as agenda **Attachment U** is attached to the file copy of the Board minutes.

3. Chairwoman Berry reminded the Board that the Policy on Financial Reserves was a goal not limited in terms of how reserves are used since there are occasions when reserves must be used to address the issue of a balanced budget. On a motion by Mrs. Berry, seconded by Ms. Bailey, **THE BOARD VOTED** to approve the **Revised Policy on Maintaining Financial Reserves** for the University of Connecticut (excluding the Health Center). Background information listed as **Attachment V** is attached to the file copy of the Board minutes.

4. Chairwoman Berry called upon Provost Emmert who introduced Dean Ross MacKinnon from the College of Liberal Arts and Sciences who commented on Option B in the Capital Budget Plan for UConn 2000. Dean MacKinnon also called upon Dr. Richard Cooper, Director of the Marine Science Program at Avery Point, to answer questions about Option B and to clarify the relationship between the Marine Science Technology Center and the Department of Marine Sciences.

   On a motion by Mrs. Berry, seconded by Mr. Treibick, **THE BOARD VOTED** to approve the **1996-97 Capital Budget (with Option B).** Background information listed as agenda **Attachment W** is attached to the file copy of the Board minutes.

5. On a motion by Mrs. Berry, seconded by Mr. Abromaitis, **THE BOARD VOTED** to approve the **Second Supplemental Indenture Authorizing University of Connecticut General Obligation Bonds, 1996 series B.** Background information listed as agenda **Attachment XYZ** is attached to the file copy of the Board minutes.

6. On a motion by Mrs. Berry, seconded by Mr. Treibick, **THE BOARD VOTED** to approve the **State Appropriation Operating Budget Request *for the Biennium 1997-1999 and FY 1997-98 Tuition Rates and the State***

Appropriation Endowment Fund Budget Request of $7,000,000. Trustee Bailey, and Student Trustees Bellafiore and Stewart voted in opposition.

Background information listed as agenda **Attachment 1** is attached to the file copy of the Board minutes.

E. Ms. Smith's report for the **Health Affairs Committee** was given by Ms. Leonardi and included the following:

Background information on agenda items noted below can be found in the blue binder entitled: *"University of Connecticut Health Center Operating & Capital Budget, Current Year FY 1996/1997, Biennial Request FY 1997-98 & FY 1998/99."*

1. On a motion by Ms. Leonardi, seconded by Mrs. Berry, **THE BOARD VOTED** to ratify the **General Fund Operating Budget of $58,993,694 for Fiscal Year 1996/97.** Background information is attached to the file copy of the Board minutes. This item is listed on **page 18** of the publication noted above and is attached to the file copy of the Board minutes.

2. On a motion by Mr. Treibick, seconded by Mr. Abromaitis, **THE BOARD VOTED** to approve a **General Fund and Tuition and Fee Operating Budget Request** of $71,954,140 for the Fiscal Year 1997/98 and $76,435,349 for the Fiscal Year 1998/99. This item is listed on **page 19** of the publication noted above and is attached to the file copy of the Board minutes.

3. On a motion by Mr.Treibick, seconded by Mrs. Berry, **THE BOARD VOTED** to approve the **Biennium Tuition and Fee Increases**. The 1997/98 and 1998/99 tuition and fee increase for both the School of Medicine and the School of Dental Medicine is approximately 4%. This item is listed on **page 20** of the publication noted above and is attached to the file copy of the Board minutes.

4. On a motion by Mr. Treibick, seconded by Ms. Bailey, **THE BOARD VOTED** to approve the **annual fee increase for the Advanced Education (Dental Post Graduate Clinical) programs** from $8,000 to $8,250 in 1997/98 and from $8,250 to $8,500 in FY 1998/99 effective at the beginning of the fiscal year. This item is listed on **page 21** of the publication noted above and is attached to the file copy of the Board minutes.

5. On a motion by Mr. Treibick, seconded by Ms. Bailey, **THE BOARD VOTED** to approve the **John Dempsey Hospital Proposed Operating Budget for the Fiscal Year ending September 30, 1997.** This item is listed on **page 22** of the publication noted above and is attached to the file copy of the Board minutes.

6. A revised resolution was distributed. On a motion by Mr. Treibick, seconded by Ms. Bailey, **THE BOARD VOTED** to approve a **Revised Health Center Faculty, Managerial and Employee Salary Increase Program for FY 1996/97 of 4.71%.** This item is listed on **page 23** of the publication noted above and is attached to the file copy of the Board minutes.

7. On a motion by Ms. Leonardi, seconded by Mr. Saslow, **THE BOARD VOTED** to approve the **University of Connecticut Health Center's Biennial Bond Fund Request for Fiscal Years 1997-98 and 1998-99.** This item is listed on **page 87** of the publication noted above and is attached to the file copy of the Board minutes.

8. On a motion by Ms. Smith, seconded by Mr. Abromaitis, **THE BOARD VOTED to approve the Revised Title Change of the Health Center's Associate Vice President for Administration and Chief Financial Officer to Vice President for Health Affairs Administration and Chief Financial Officer to be consistent with the organizational changes which have already occurred within the main University structure.** Revised background information is attached to the file copy of the Board minutes.

F. There was no report from the **Student Life Committee**; however Ms. Bailey introduced the President of the Undergraduate Student Government, Brian Collins.

G. There was no report from the **Strategic Planning Committee**.

H. Chairman Saslow reported that the next meeting of the **Athletic Policy Committee** would be scheduled for August.

I. Mr. Treibick's report for the **Institutional Advancement Committee** included the following:

1. The Committee met on June 6 and 23. The primary discussions centered around the closing of the Print Shop. The Committee voted to close all business lines except for copying and reprographics and to operate as such for a trial period of six months to determine if that could be viable. The Committee also discussed the budget for the Institutional Advancement unit which is incorporated into the budgets already approved.

Over $13 million in private gifts were received during fiscal year 1996, and that figure was against an estimate of $12 million which surpasses the prior year by about 50%. The Committee also discussed the facilities allocated to Institutional Advancement and its subsidiaries which are spread out over the campus. In the UConn project list, the centralization of services is an item which will be addressed in the form of a building to house all of the services.

The Committee reviewed the facilities, visited them, and reviewed the facilities as they relate to the UConn 2000 budget. The Committee approved of a facility to house all services.

2. On a motion by Mr. Treibick, seconded by Mrs. Berry, **THE BOARD VOTED** that the University delegate to the University of Connecticut Foundation Inc., the **administration of the UConn 2000 endowment funds** received from private donors, including maintaining records of endowment fund eligible gifts made by private donors to the University, the University of Connecticut Foundation, Inc., and the University of Connecticut Law School Foundation, Inc. Trustee Leonardi requested a brief update on actions taken at the Foundation to increase the fund management capabilities. A report will be sent to all Trustees. Background information listed as agenda **Attachment 2** is attached to the file copy of the Board minutes.

On a motion by Mr.Treibick, seconded by Mrs. Berry, **THE BOARD VOTED** to go into Executive Session at 4:40 p.m. for the purpose of discussing matters of personnel. The Chairman noted that on the advice of counsel only the staff members whose presence was necessary to provide their opinion would be permitted to attend Executive Session.

All members of the Board noted above were present at this time.

1. Personnel matters were discussed. Chancellor Cuter and Executive Secretary Peter McFadden were present for this discussion.

There being no further business proper to Executive Session, the Board reconvened in Open Session at 4:49 p.m.

It was noted that the next meeting of the Board of Trustees is scheduled for **Friday, September 13, 1996, at 1:00 p.m. at the University of Connecticut, Bishop Center, Storrs, Connecticut.**

No further business appearing, the meeting was adjourned at 4:50 p.m.

Respectfully submitted,

Louise M. Bailey
Secretary

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