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MINUTES OF THE MEETING
OF THE
BOARD OF TRUSTEES
THE UNIVERSITY OF CONNECTICUT

Held at the University of Connecticut at Avery Point
Great Room July 13, 1990

The meeting was called to order at 10:08 a.m. by Chairman Andrew J. Canzonetti. Trustees Present were: Messrs. Altschuler, Andersen, G. Brown, Dowling, Kleban, Kronholm, Leone, Nadolny, Opinsky, Parker, Rich, Rossi, and Tirozzi. Mr. McQuade represented the Governor.

Trustees absent were: Governor O'Neill, Messrs. Otha Brown, Lawrence, Leone, Saslow and Stroh.

University staff present were: President Casteen, Interim President Hartley, Vice-Presidents and Provosts Tighe and Mulvihill, Vice Presidents Giffen, Wiggins, Acting Vice President Hagan, Associate Vice President Dreyfuss, Attorney Shapiro and Mr. McFadden.

All actions taken were by unanimous vote of the Trustees present, except as otherwise noted.

I. A. On a motion by Mr. George Brown, seconded by Mr. Kleban, THE BOARD VOTED to go into executive session at 10:12 a.m. for the purpose of discussing matters of personnel, litigation, and collective bargaining. The Chairman noted that on the advice of counsel, only the staff members whose presence was necessary to provide their opinion would be permitted to attend executive session.

All members of the Board noted above were present at this time.

Items discussed during Executive Session were as follows:

B. Pending litigation was reviewed. Attorney Shapiro, Interim President Hartley, Vice President and Provost Tighe and Mulvihill, and Mr. McFadden were present for the entire discussion. President Casteen was present for part of the discussion.

C. Collective bargaining was discussed. Interim President Hartley, Vice President and Provost Tighe and Mulvihill, and Mr. McFadden were present for this discussion.

D. Personnel matters were discussed. President Casteen, Interim President Hartley, and Mr. McFadden were present for this discussion.

E. There being no further business proper to Executive Session, the meeting reconvened in Open Session at 10:30 a.m.

There were no members of the public who wished to address the Board.

II. A. The Report of the Chairman included the following items:

1. On a motion by Mr. George Brown, seconded by Mr. Rossi, THE BOARD VOTED to approve the minutes of the meetings of May 11, 1990 and June 8, 1990.

2. On a motion by Mr. Kleban, seconded by Mr. Tirozzi, THE BOARD VOTED to approve the following items listed on the Consent Agenda:

   a. Approval and/or ratification of the lists of University and Health Center Hospital contracts and agreements and authorization for the President, Vice-Presidents, Associate Executive Director, and Associate and Assistant Vice-Presidents to sign the necessary documents on behalf of the University. A copy of the approved lists of contracts and agreements is attached to the file copy of the Board minutes.

   b. Acceptance and approval of the lists of awards and donations. A copy of the lists is attached to the file copy of the Board minutes.

   c. Approval of the latest list of recommended Medical/Dental Staff appointments. A copy of the list is attached to the file copy of the Board Minutes.

   d. Gifts and Donations from the University of Connecticut Foundation, Inc. A copy of the list is attached to the file copy of the Board minutes.

3. On a motion by Mr. Rich, seconded by Dr. Opinsky, THE BOARD VOTED to approve the formal lists of the promotions, sabbatic leaves, changes in salary and moving expenses as amended and as recommended by the President and as listed on the personnel list. A copy of the approved list is attached to the file copy of the Board minutes.

4. a. Chairman Canzonetti called for nominations for the office of Vice-Chairman of the Board of Trustees.

Trustee Kleban nominated Frank D. Rich, Jr. Dr. Opinsky seconded the nomination. Since there were no other nominations, on a motion by Dr. Opinsky, seconded by Mr. Kleban, THE BOARD VOTED to close the nominations and to instruct the Secretary to cast a unanimous ballot for Frank D. Rich, Jr. as Vice-Chairman.

b. Chairman Canzonetti called for nominations for the Office of Secretary of the Board of Trustees.

Trustee Albert Kleban, nominated Otha N. Brown. Dr. Opinsky seconded the motion. On a motion by Mr. Kleban, seconded by Mr. Tirozzi, THE BOARD VOTED to close the nominations and to instruct the Chairman to cast a unanimous ballot for Otha N. Brown, Jr. as Secretary.

Speaking for his colleagues on the Board, Mr. Rich expressed deep appreciation for the commitment and dedicated service of Chairman Canzonetti throughout the past year.

On behalf of the Board, Chairman Canzonetti expressed his appreciation to Frank Rich and to Dr. Kevin Dowling for their commitment and support during the past year.

5. Dr. Canzonetti noted that the Board meeting schedule, listed as agenda Attachment G, was an item for Board consideration and requested that any comments be directed to the Executive Secretary, Peter McFadden.

Trustee Frank Rich requested that Waterbury be added to the schedule for next year.

6. Dr. Canzonetti gave a status report on the presidential search noting that the Steering Committee had reviewed two important documents, the Priorities for the President and the Desired Presidential Characteristics, and were in wide agreement with their contents.

Chairman Canzonetti noted that the Committee is committed to conduct an active national search, and has sent letters to 428 individuals or organizations in the State and throughout the nation to solicit suggestions of talented candidates for the presidency. Announcements have also been placed in the Chronicle of Higher Education, Black Issues in Higher Education, the Advance, the Alumnus, and the Opportunities Bulletin.

He noted that during the summer the members of the Steering Committee will be reviewing credentials as candidates enter the application process.

B. The report of Interim President Hartley included the following items:

1. Interim President Hartley expressed his appreciation to President John Casteen for his support and cooperation in facilitating the transition. Mr. Hartley also thanked the President's Office staff, the Cabinet, and the Health Center staff for their continued support and team effort during the transition.

2. Dr. Hartley reported that a decision had been reached regarding a new Athletic Director, that Lew Perkins had accepted the position and would begin work on August 15. He noted that the position had attracted an excellent pool of candidates, among them 24 current Athletic Directors.

3. Interim President Hartley reported that he had attended meetings of the Thomas Commission whose mandate it is to study management in State government. The Commission's recommendations on potential savings and revenue enhancements will be submitted to the General Assembly. The administration has provided all the necessary reports and data requested. The Commission hopes to conclude its work in November.

4. At its June meeting, the Board authorized the formation of a Stamford Advisory Committee to study the downtown campus. Potential committee members have been identified, and will be named soon.

5. Dr. Hartley reported that a typical day last week included a meeting the Thomas Commission, a meeting with United Technologies executives to gather support for our engineering program, a meeting with the Governor to express appreciation for his continued support, and a meeting with State auditors.

6. Interim President Hartley advised the Board that to ensure a smooth transition to the next President, he was in the process of identifying the major challenges and opportunities presently existing for UConn. Dr. Hartley's intention is to report his conclusions to the Board at its September meeting.

C. Dr. Dowling's report for the Health Affairs Committee included the following items:

Activities of the Joint Conference Committee of the University Hospital were reviewed. Dr. Dowling noted that quality assurance is reviewed at each committee meeting, and that quality of care remains high.

1. On a motion by Dr. Dowling, seconded by Dr. Opinsky, THE BOARD VOTED to authorize the John Dempsey Hospital to transfer up to $31,371,839 to the John Dempsey Hospital Finance Corporation to provide funding for the construction phase expenditures for the Hospital Support Building. A total of $29,334, 000 of this funding will come from the proceeds of general obligation bonds of the State of Connecticut. Background information listed as agenda Attachment H is attached to the file copy of the Board minutes.

2. On a motion by Dr. Dowling, seconded by Mr. George Brown, THE BOARD VOTED to authorize the John Dempsey Hospital to contract with the John Dempsey Hospital Finance Corporation to construct, on behalf of the Hospital, a warehouse/receiving facility whose primary function will be to receive and store goods for the John Dempsey Hospital during construction of the Hospital Support Building and thereafter.

   Further that the Board of Trustees authorize the transfer of funds up to the amount of $700,000 from the John Dempsey Hospital to the John Dempsey Hospital Finance Corporation to provide funding for this construction. Background

information listed as agenda Attachment I is attached to the file copy of the Board minutes.

3. On a motion by Dr. Dowling, seconded by Mr. Rossi, THE BOARD VOTED to approve the John Dempsey Hospital Proposed Operating Budget, July 1, 1990 - June 30, 1991. Background information listed as agenda Attachment J is attached to the file copy of the Board minutes.

4. On a motion by Dr. Dowling, seconded by Mr. Rossi, THE BOARD VOTED to approve an Operating Budget Request of $73,599,949 for the Fiscal Year 1991/92 General Fund and Tuition Fund.

   Background information listed as agenda Attachment K is attached to the file copy of the Board minutes.

5. On a motion by Dr. Dowling, seconded by Mr. Kleban, THE BOARD VOTED to approve the Proposed Fiscal Year 1991/92 Tuition Fee Increase of 10% and the Professional Schools' Fee increase of 9% for the Schools of Medicine and Dental Medicine. Background information listed as agenda Attachment L is attached to the file copy of the Board minutes.

6. On a motion by Dr. Dowling, seconded by Mr. Rossi, THE BOARD VOTED to accept the Tuition Fund Budget of $2,876,504 for the University of Connecticut Health Center for the Fiscal Year 1990/91. Background information listed as agenda Attachment M is attached to the file copy of the Board minutes.

7. On a motion by Dr. Dowling, seconded by Mr. Rossi, THE BOARD VOTED to accept the General Fund Appropriations of $55,907,641 for the University of Connecticut Health Center for the Fiscal Year 1990/91. Background information listed as agenda Attachment N is attached to the file copy of the Board minutes.

8. On a motion by Dr. Dowling, seconded by Mrs. Kronholm, THE BOARD VOTED to place on the table until the second subsequent meeting the Annual Fee for the College Summer Fellowship Program to be established at $10.00. Background information

listed as agenda Attachment O is attached to the file copy of the Board minutes.

9. On a motion by Dr. Dowling, seconded by Mrs. Kronholm, THE BOARD VOTED that an application fee for the Post-Baccalaureate Program be established at $50.00. Background information listed as agenda Attachment P is attached to the file copy of the Board minutes.

10. On a motion by Dr. Dowling, seconded by Mr. George Brown, THE BOARD VOTED to authorize the John Dempsey Hospital to enter into an agreement with the John Dempsey Hospital Finance Corporation to purchase, on behalf of the Hospital, any or all of the assets in the Hospital's approved 1990-91 capital budget. Also, that the Board authorize the transfer of up to $4,000,000 on an as-needed basis, from the John Dempsey Hospital to the John Dempsey Hospital Finance Corporation to provide funding for the purchase of these capital assets. Background information listed as agenda Attachment Q is attached to the file copy of the Board minutes.

11. On a motion by Dr. Dowling, seconded by Mr. George Brown, THE BOARD VOTED that the revised University of Connecticut Health Center Capital Budget for 1991-92 be approved as presented. Background information listed as agenda Attachment R is attached to the file copy of the Board minutes.

12. On a motion by Dr. Dowling, seconded by Mr. George Brown, THE BOARD VOTED that the Health Center's Associate Vice President for Administration and Research, and/or the Associate Vice President for Finance and Chief Financial Officer be authorized to sign contracts and agreements that are greater than $50,000 and less than $100,000. Background information listed as agenda Attachment S is attached to the file copy of the Board minutes.

D. Dr. Lawrence's report for the Student Life Committee was presented by Mrs. Kronholm, and included the following items:

1. The Student Life Committee met on June 5, 1990, and heard comment from Javier Padilla, former president of the Puerto Rican/Latin American Cultural Center Advisory Board, who reiterated that the students feel there should be a division of Multicultural Affairs and urged the administration to allow student input in the development of that division. He also indicated that there is a need for more Puerto Rican/Hispanic students, faculty, and staff, and strongly urged the development of a Puerto Rican Studies program at the University.

2. The committee also heard a presentation by Jacqueline Seide, Associate Director of the Department of Residential Life for Residential Services, and Pamela Dice Shapani, Coordinator of Staff Training for the Department of Residential Life, concerning the selection of Resident Assistants and the training program which has been developed for the Resident Assistants.

3. Vice President Wiggins updated the committee about the timetable for the revised Student Conduct Code. She noted that a subcommittee is preparing a preliminary draft which will be reviewed by all committee members. The revised draft of the Student Conduct Code will be shared with the University community during the fall semester, and a report is to be submitted to this committee in November.

   It is anticipated that this committee will present the revised Student Conduct Code to the Board for action in January, 1991.

4. It was noted that the Student Life Committee does not meet in July and August. The next meeting will be scheduled for September prior to the regular Board meeting.

E. Dr. Opinsky's report for the External Affairs Committee included the following items:

1. Dr. Opinsky reviewed the Draft Amendment to the University-Foundation Agreement Incorporating Procedures for Administration of the Administrative Service Charge on Non-Endowment Gifts. It was noted that a final draft will be

presented for approval at the September Board of Trustees meeting. This item, listed as agenda Attachment T, was not ready in time for agenda mailing, but was distributed at the Board meeting to all trustees.

2. Copies of "Transactions with the University of Connecticut Foundation: A Handbook for Faculty and Staff" was discussed by Chairman Opinsky. Dr. Opinsky reminded trustees that on February 9, 1990, the Board had approved the concept of a faculty and staff handbook as the first component of a proposed manual of administrative procedures. At this time, it was requested that the Board accept the Handbook on Transactions with the University of Connecticut Foundation, effective October 1, 1990.

   On a motion by Dr. Opinsky, seconded by Mr. Kleban, THE BOARD VOTED to accept the Handbook entitled 'Transactions with The University of Connecticut Foundation' effective October 1, 1990. This item, listed as agenda Attachment U, was not ready in time for agenda mailing, but was distributed at the Board meeting to all trustees.

F. Mr. Brown's report for the Institutional Policy Committee was given by Mr. Altschuler, and included the following items:

1. Mr. Brown reported that the committee had discussed a proposal to offer a Doctor of Music Arts degree as well as a proposal to eliminate the General Business major in the School of Business Administration. He noted that these items would be considered as action items at the next Institutional Policy Committee meeting and possibly brought to the Board for action in September.

G. Mr. Rich's report for the Budget and Finance Committee included the following items:

1. On a motion by Mr. Rich, seconded by Mrs. Kronholm, THE BOARD VOTED to approve a Revised Fee Schedule for the Child Development Laboratories. The fee proposal is intended to improve the financial viability of the laboratories and, in so doing, ensure equitable treatment of all program participants. Background information listed as agenda

Attachment V is attached to the file copy of the Board minutes.

2. Agenda Attachment W, Conveyance of Land for the Islamic Center, was removed from the agenda for further study.

3. On a motion by Mr. Rich, seconded by Dr. Opinsky, THE BOARD VOTED to approve a fiscal year 1991-92 Operating Budget Request of $213,883,856 consisting of $172,288,856 and $41,595,000 in the General and Tuition Funds, respectively. The Board previously approved an equipment request of $18,000,,000 for the Capital Budget.

   Approval is subject to adjustments that may be necessary for compliance with final guidelines issued subsequently by either the Office of Policy and Management or the Board of Governors for Higher Education. Background information listed as agenda Attachment X is attached to the file copy of the Board minutes.

4. On a motion by Mr. Rich, seconded by Mr. Kleban, THE BOARD VOTED to approve the combined General/Tuition Fund Operating Budget of $186,558,301 as authorized for the University of Connecticut for the 1990-91 fiscal year. Background information listed as agenda Attachment Y is attached to the file copy of the Board minutes.

5. On a motion by Mr. Rich, seconded by Mr. Kleban, THE BOARD VOTED to approve the Budget Allocation of the 1990-91 General University and Miscellaneous Fees. Background information listed as agenda Attachment Z is attached to the file copy of the Board minutes.

6. On a motion by Mr. Rich, seconded by Mr. Rossi, THE BOARD VOTED to approve the Tuition Rates for the University of Connecticut as shown in Schedule A (attached) which is supportive of the Tuition Fund Expenditure program as outlined in the University of Connecticut 1991-92 Budget Request. Background information listed as agenda Attachment 1 is attached to the file copy of the Board minutes.

7. On a motion by Mr. Rich, seconded by Mr. Rossi, THE BOARD VOTED to approve the policies by which the University will administer employee travel and the purchase of goods and services charged to non-General Fund resources.

   Public Act #90-201 grants constituent units of the State higher education system the authority to act independently of other agencies and regulations in these areas when General Fund dollars are not involved, provided the Board of Trustees of the constituent unit approves the local policies to be followed. Background information listed as agenda Attachment 2 is attached to the file copy of the Board minutes.

8. On a motion by Mr. Rich, seconded by Mr. Kleban, THE BOARD VOTED to declare seven parcels of land, known as the Holcomb Farm and Newton Farm in Granby, received by the University in 1976, to be surplus. There was one negative vote cast by Dr. Dowling.

   This action will permit, pursuant to S.A. 88-71, the parcels constituting the Newton Farm, with approval of the State Properties Review Board and through the Department of Public Works, to be conveyed to the Town of Granby. This action will also cause the property known as the Holcomb Farm to automatically vest in the Town of Granby. Background information listed as agenda Attachment 3 is attached to the file copy of the Board minutes.

It was noted that the next meeting of the Board of Trustees is scheduled for Friday, September 14, 1990, at 10:30 a.m. at the Bishop Center, Storrs.

No further business appearing, the meeting was adjourned at 12:00 p.m.

Respectfully submitted,

Peter W. McFadden

Peter W. McFadden,
Executive Secretary

for

Otha N. Brown, Jr.
Secretary