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# Minutes, February 8, 1988

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# MINUTES OF THE MEETING
# OF THE
# BOARD OF TRUSTEES
# THE UNIVERSITY OF CONNECTICUT

Held at the University of Connecticut at Waterbury
February 8, 1988 Lower Level, Kirschbaum Library

The meeting was called to order at 9:20 a.m. by Chairman Andrew J. Canzonetti. Trustees Present were: Mrs. Bradlau, Messrs. Brown, Dowling, Johnson, Kleban, Leone, Opinsky, Rich, Saslow, and Stroh.

Trustees absent were: Governor O'Neill, Messrs. Altschuler, Andersen, Ushery, Mrs. Kronholm, Lawrence, Rossi and Tirozzi.

University staff present were: President Casteen, Acting Vice-President Popplewell, Interim Vice President McFadden, and Vice Presidents Giffen and Wiggins, Attorney Shapiro and Mrs. Burns.

All actions taken were by unanimous vote of the Trustees present, except as otherwise noted.

There were no members of the audience who expressed a desire to address the Board.

I. A. Dr. Canzonetti noted that there were a few items that required Board attention, and that the primary purpose of the meeting was to consider an agenda of information items relating to the Budget and Finance Committee.

1. Chairman Canzonetti reported that as required by the Bylaws of the Health Center Advisory Council, he had filled vacancies on the Council and had approved the appointment of Mr. Gerard Haviland as Chairman and Mr. John O'Keefe as Vice Chairman for 1988. A complete list of committee members is available from Vice President Mulvihill's office.

2. On a motion by Mr. Rich, seconded by Mr. Brown, THE BOARD VOTED to approve the minutes of the meeting of January 8, 1988.

3. On a motion by Dr. Opinsky, seconded by Mr. Leone, THE BOARD VOTED to approve the name change for the graduate field of study from "Animal Industries" to "Animal Science." Attachment S, which contains background information, is attached to the file copy of the Board minutes.

4. Chairman Canzonetti reminded Trustees that Dick Schultz, the new President of the NCAA, would be speaking at the Sheraton-Hartford on February 15, and that all trustees were invited to attend.

5. Dr. Canzonetti also reminded Trustees that the Audit Subcommittee of the Board of Trustees would meet following the Board meeting.

II. A. Chairman Canzonetti called upon Budget and Finance Committee Chairman, Frank Rich, to present the report of the Budget and Finance Committee.

Mr. Rich presented an overview of the Budget and Finance Committee agenda before the Trustees, and requested that President Casteen introduce the members of the financial consultant firm of Arthur D. Little, Inc. who had been engaged to complete a review of the budgetary process at the University.

President Casteen noted that as part of the management reorganization, we are reviewing our support functions. Our goal is to improve the effectiveness and quality of financial information to support decision making. The review was conducted for the purpose of implementing an accounting system consistent with the State's needs and that of the University for various kinds of planning and management information.

President Casteen introduced Mr. Lewis Werlin, Senior Vice President, and Mr. Peter Herman, state systems specialist, from Arthur D. Little, Inc., who presented their recommendations on development of a Strategic Planning and Budgeting System for the University.

Messrs. Werlin and Herman discussed the goals and objectives established by the President, a summary of governance and management issues, a recommended planning and budgeting system model, financial

information system strategy and a recommended implementation strategy. An outlined copy of the presentation is attached to the file copy of the Board minutes.

B. A summary of the Fiscal Year 89-90 Operating Budget Planning Process was presented by Acting Vice President for Finance, Tom Popplewell. Mr. Popplewell outlined the goals and objectives for the spring 1988 budget hearings, and briefly discussed recent highlights and future plans.

Mr. Popplewell also reviewed the University's list of requested addbacks and the Governor's FY 1989 recommendations. A copy of the goals and objectives for the spring 1988 budget hearings as well as the FY 1989 Budget Presentation Outline are attached to the file copy of the Board minutes.

Joe Ann Shaffer, Assistant Vice President for Financial Resources, reviewed the budget calendar and budget planning process used at the Health Center noting the similarity to that proposed by Arthur D. Little, Inc. for the University. Ms. Shaffer also presented an analysis and status of the operating and capital budgets process now under way for the Health Center. Background information is attached to the file copy of the Board minutes.

C. Ms. Gretel Cote, Principal Budget Analyst of the Office of Policy and Management, discussed the process by which the State's budget is prepared. She noted that in spite of State budget cuts, the University budget still calls for a 12% increase over last year's allocations. Of the $96 million increase of the overall State budget for new programs this year, the largest proportion, $13 million, will go to higher education.

The University sought an 18% increase in this year's budget. However the budget increase was trimmed to 12%, still more than the rate of inflation and in keeping with the Governor's commitment to maintain steady funding for higher education. UConn's $7 million request in financial aid was also granted, in addition to $5 million for equipment, including $3 million for equipment replacement and $2 million for new equipment in the School of Engineering.

Ms. Cote noted that Governor O'Neill wants no new taxes. To accomplish that goal and balance the state budget, it will be necessary for the Governor to pull in added revenue by tightening tax enforcement and by dipping into the state's rainy day budget reserve.

President Casteen thanked Ms. Cote for her efforts on behalf of the University, and noted that UConn and the Office of Policy and Management have an excellent working relationship.

D. Acting Vice President for Finance, Tom Popplewell, Interim Vice President and Provost, Peter McFadden, Vice President for Administration, Sallie Giffen, and Assistant Vice President for Financial Resources at the Health Center, Joe Ann Shaffer, each discussed the status of the University's 1988-89 Operating and Capital Budgets. Background information is attached to the file copy of the Board minutes.

E. President Casteen discussed future enrollment projections, and noted that it is necessary to impose a cap on Freshman enrollments. Academic resources and support, classroom space, and housing are factors causing the cap. The University is committed to guarantee housing for continuing students for a full four years for those entering through Fall of 1988.

The President reported that based on history of 1986-87 and history from assigning regional campus students, projections for Fall 1987 show 2,416 beds available of which 2,200 are for Freshmen as compared to 2,600 housed in Fall 87 (including Northwood, triples and studies). Northwood is not appropriate undergraduate housing and should and will return to graduate housing.

Admissions Director Ann Quinley reports a current waiting list for housing for Fall 1988. After April 1, 1988 when continuing students pay room deposits (which enables participation in room draw), we will be better able to determine if projections are correct. Adjustments will be made to admit more Freshman, as residents, for Fall 1988 before May 1, 1988.

F. An Overview of the Study Abroad Program which was to be presented by Sallie Innis-Klitz, Director, Study Abroad Program, was canceled due to her illness.

G. It was noted that the next meeting of the Board of Trustees is scheduled for Friday, March 11, 1988, beginning at 10:30 a.m. at the Storrs campus, Student Union, North, Room 306 (U.N. Room).

H. No further business appearing, the meeting was adjourned at 12:35 p.m.

Respectfully submitted,

Otha N. Brown, Jr.
Secretary